

# C/CAG

City/County Association of Governments  
*of San Mateo County*



## 2010-11 Annual Report



**CITY /COUNTY ASSOCIATION OF GOVERNMENTS  
OF SAN MATEO COUNTY**

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

Dear Citizens of San Mateo County:

We are pleased to present the 17th Annual Report for the City/ County Association of Governments (C/CAG) of San Mateo County for fiscal year 2010/2011. The C/CAG Board is made up of representatives from every city, the County, and County transportation agencies in San Mateo County. C/CAG serves San Mateo County as the official:

- Congestion Management Agency (CMA)
- Airport Land Use Commission
- Solid Waste Local Task Force
- Countywide forum for common issues

C/CAG has had another successful year in working through critical local and regional issues that significantly affect the quality of life of every person who lives, works or travels through our beautiful County. By working together, we can address regional topics and challenges with synergy and efficiency. Our main focus is on the following six programs:

- Traffic Congestion Management
- Stormwater Pollution Management
- Transportation for Clean Air
- Abandon Vehicle Abatement
- Airport/Land Use
- Climate Protection

C/CAG also participates in solutions for San Mateo County housing. C/CAG coordinates countywide expertise to create solutions in compliance with State mandates for stormwater run off which no individual city could effectively afford to do on its own. The cornerstone projects and programs for this year included:

1. Completed the final design San Mateo County Smart Corridors project phase 2, as well as initiate the design of phase 3. It will provide real-time traffic management tools and enable cross-jurisdictional communication.
2. Represented San Mateo County interests at the Bay Area regional planning and dialogue in linking transportation and land use, provide housing in the next 25 years, and reducing greenhouse gas emission to comply with Senate Bill 375.
3. Migrated to a new transportation demand forecast model tool and developed cost saving mechanism with our neighbor county.
4. Implementation of San Mateo County Energy Watch.
5. Obtained voter approval of Measure M-\$10 Motor Vehicle Fee dedicated to Transportation improvements to our local streets and roads in San Mateo County.
6. Received two awards: Ramp Metering and Sub-RHNA.

Please share this report with your friends and neighbors and contact us if you have any questions or need additional information.

Warm Regards,

Bob Grassilli  
Chair, C/CAG Board of Directors

## C/CAG – “Climate Action Planning”

**Problem** - Climate Action Planning, implementation, and monitoring currently can be very complex and costly which makes it difficult for cities and the county to undertake climate action efforts, especially in this economic climate.

**Question** - Is there a set of tools that can simplify Climate Action Planning to minimize the cost?  
The Answer is Yes:

## RICAPS

### Regionally Integrated Climate Action Planning Suite

#### Features

- Defined quantifiable measures.
- Appropriate levels of accountability.
- Annual tracking of **RICAPS** measures.
- Central contract for database and technical support.

#### City/ County Participation

- Ongoing training workshops.
- Staff support.
- Technical Assistance.
- Presentation templates.

#### RICAPS Tool Set

- Users Guide.
- Climate Action Plan Document Template.
- Proposed measures including calculations and selection guide.
- Online forecasting, targeting, calculating, and tracking tool (Hara ESS).
- Central database contracting (C/CAG).
- Central Technical Support contracting (C/CAG).

#### Benefits

- Save the Cities and Counties \$\$\$\$\$\$.
- Quantifiable and trackable year after year.
- Have a Climate Action Plan: then just use database for tracking.
- No cost to the Cities for database and technical support. Paid for by C/CAG.
- **RICAPS** helps to meet California Environmental Quality Act (CEQA) standards.
- Levels of accountability: only actions that you can accomplish are included in your Climate Action Plan.

**RICAPS** is funded in part by a Grant from the Bay Area Air Quality Management District and Pacific Gas and Electric Company, with matching funds from C/CAG.

To get started with **RICAPS** - Contact Richard Napier at 650 599-1420 or Kim Springer at 650 599-1412 for additional information.



## Program Performance



### Congestion Management Program

Assisted delivery of \$8.2M of local street projects.

Construction contract (\$15M) for US 101 widening between Marsh Road and University Avenue is awarded.

Traffic signal synchronization from Millbrae to Menlo Park is under construction.

Allocated \$5.2M for the San Mateo County Smart Corridor construction.

Allocated \$779K for San Bruno TOD streetscape improvement project and \$200K for San Mateo County bicycle and pedestrian improvement project.

Support the development of the Regional Transportation Plan (RTP).

Facilitated the SCS and RHNA support.

### Environmental/Transportation Program

\$1,155,855 Programmed for local projects - results:

- Streets/roads resurfaced
- Signal upgrades
- Streets/roads sweeping
- Storm drain inlets and catch basins inspected/cleaned.

Allocated \$957,000 in State Clean Air Funds to two agencies for clean air projects to improve air quality.

Clean air projects cost effectiveness of \$22,117 per ton of pollutants with 50.48 tons eliminated from the air.



### San Mateo Congestion Relief Plan

Funded \$742,515 for eight city shuttle programs and one employer shuttle to serve over 329,000 passengers per year.

Prepared Environmental Study for Smart Corridor.

Peninsula Traffic Congestion Alliance funding of \$512,000 for Countywide Travel Demand Management (TDM) services.

Completed the Grand Boulevard Multimodal Transportation Corridor Plan with SamTrans and Santa Clara Valley Transportation Authority (VTA).

Turned on metering lights along northbound I-280 between San Bruno and Daly City.

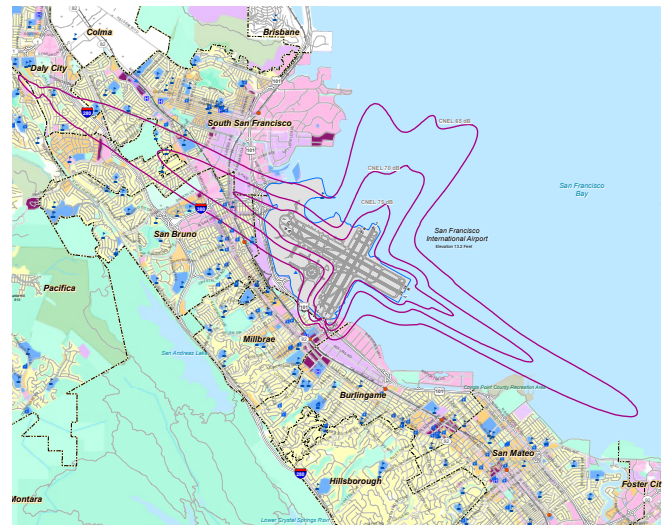
## Airport Land Use Commission/Plan

Airport/land use plan consistency reviews of proposed local agency land use policy actions within an airport environs.

Review environmental documents in vicinity of airports.

Continued work on the Comprehensive Airport Land Use Plan (CLUP) update for the environs of San Francisco International Airport (SFO).

Meetings with Cities, SFO, and C/CAG to discuss key airport/land use compatibility issues and facilitate criteria to be addressed in the SFO CLUP update.



*ALUCP Noise Compatibility Zones*



## Abandoned Vehicle Abatement Program

Vehicles Towed – 18,166.

Vehicles Destroyed – 1,544 (estimate).

Cities/County Cost Reimbursement – \$642,790.

- \* Cost per Vehicle – \$35.38
- \* Administrative Rate – 1.47%
- \* Agencies Participating – 18

Air Quality Emissions Reduction – 11.5 to 17.2 Tons.

## Countywide Stormwater Management

Provide stormwater education and outreach through [www.flowstobay.org](http://www.flowstobay.org), with 50,000 visitors.

Coordinated California Coastal Cleanup Day in San Mateo County, at which over 4,000 volunteers removed over 42,000 pounds of litter.

Awarded \$17,000 to six organizations through Community Action Grant Program to improve water quality.

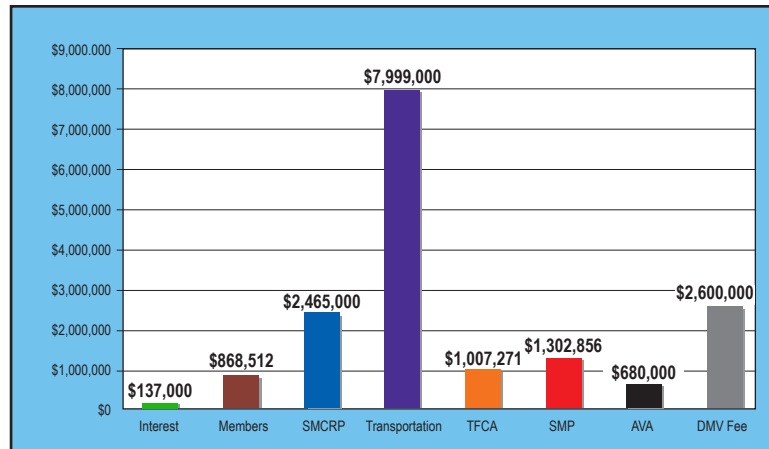
Partnered with 11 commercial car washes to offer discounts to residents during car wash outreach.

Educated consumers on less toxic pest control in 19 stores that sell garden chemicals.

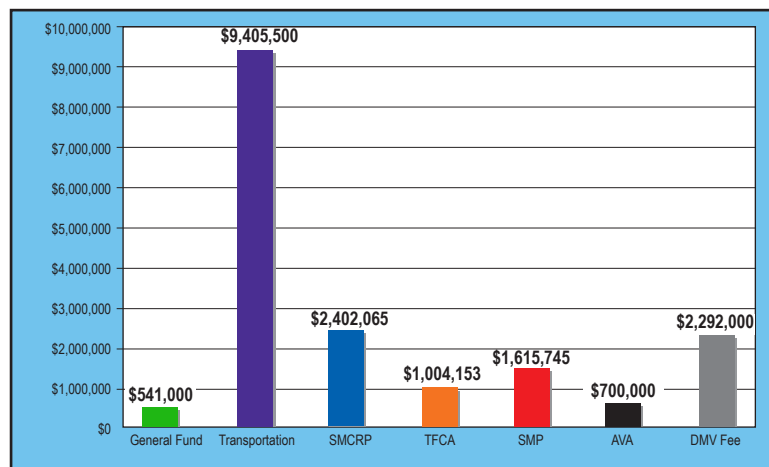


## C/CAG Financial Overview

**Revenues FY 10-11**



**Expenditures FY 10-11**



**SMCRP-San Mateo Congestion Relief Program**  
**TFCA-Transportation Fund for Clean Air**  
**SMP-Stormwater Management Plan**

**AVA-Abandon Vehicle Abatement**  
**DMV Fee-Environmental/ Transportation Program**

The Revenues and Expenditures are shown above for the various C/CAG programs. All the programs are managed such that the total expenditures do not exceed the available revenue. In the cases above, where the expenditures exceed the revenue, there is a balance that is carried forward to cover the excess.

### C/CAG Responsibilities include the following functions and Countywide plans:

Allocation of State and Federal transportation funds to cities, the County, and other agencies.  
 State Legislative Advocacy  
 Congestion Management Plan  
 Countywide Transportation Plan  
 Comprehensive Airport Land Use Compatibility Plans  
 San Mateo Congestion Relief Plan (SMCRP)  
 Abandoned Vehicle Abatement (AVA) Reimbursement Program

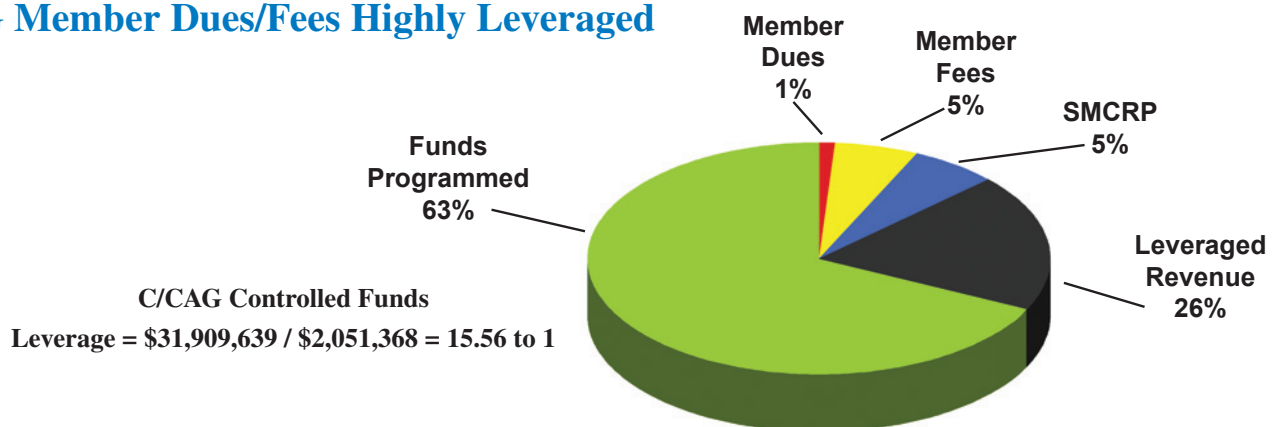
Integrated Solid Waste Management Plan (review and comment)  
 Hazardous Waste Management Plan  
 Clean Air (TFCA) Expenditure Program for San Mateo County  
 Water Pollution Prevention Program  
 Environmental/Transportation Pilot Program  
 San Mateo County Energy Watch  
 Climate Action Plans  
 Countywide Sustainable Communities Strategy



**PROJECTED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**FY 2010-11 C/CAG Budget**

	General Fund	Transportation Programs	SMCRP Program	TFCA	SMP	AVA	DMV Fee	Total
<b>BEGINNING BALANCE</b>	<b>34,591</b>	<b>769,714</b>	<b>1,655,306</b>	<b>4,099</b>	<b>1,370,453</b>	<b>591,502</b>	<b>5,290,178</b>	<b>9,715,843</b>
<b>RESERVE BALANCE</b>	43,346	131,863	0	0	200,903	0	0	376,112
<b>Projected Revenues</b>								
Interest Earnings	2,000	30,000	40,000	6,000	30,000	4,000	25,000	137,000
Member Contribution	250,024	390,907	1,850,000	0	107,581	0	0	2,598,512
MTC/Federal Funding	0	893,000	0	0	0	0	0	893,000
Grants	120,000	256,000	240,000	0	0	0	0	616,000
DMV Fee	0	0	0	1,007,271	0	680,000	2,600,000	4,287,271
NPDES Fee	0	0	0	0	1,302,856	0	0	1,302,856
TA Cost Share	0	1,890,000	375,000	0	0	0	0	2,265,000
Miscellaneous/SFIA	0	0	0	0	0	0	0	0
PPM-STIP	0	3,960,000	0	0	0	0	0	3,960,000
TLSP	0	1,000,000	0	0	0	0	0	1,000,000
<b>Total Revenues</b>	<b>372,024</b>	<b>8,419,907</b>	<b>2,505,000</b>	<b>1,013,271</b>	<b>1,440,437</b>	<b>684,000</b>	<b>2,625,000</b>	<b>17,059,639</b>
<b>TOTAL SOURCE OF FUNDS</b>	<b>406,615</b>	<b>9,189,620</b>	<b>4,160,306</b>	<b>1,017,370</b>	<b>2,810,890</b>	<b>1,275,502</b>	<b>7,915,178</b>	<b>26,775,481</b>
<b>PROJECTED EXPENDITURES</b>								
Administration Services	118,000	126,000	49,000	10,000	40,000	0	30,000	373,000
Professional Services	250,000	1,510,000	218,000	37,153	53,211	0	25,000	2,093,364
Consulting Services	60,000	7,237,000	1,020,065	0	1,313,470	0	235,000	9,865,535
Supplies	61,000	2,000	0	0	0	0	0	63,000
Prof. Dues & Memberships	1,750	0	0	0	171,564	0	0	173,314
Conferences & meetings	15,000	3,000	1,000	0	1,500	0	2,000	22,500
Printing/Postage/Pub	22,250	5,500	0	0	10,000	0	0	37,750
Publications	1,500	4,000	12,000	0	0	0	0	17,500
Distributions	0	420,000	1,101,000	957,000	25,000	675,000	2,000,000	5,178,000
Miscellaneous	2,500	1,000	1,000	0	1,000	25,000	0	30,500
Bank Fee	2,000	0	0	0	0	0	0	2,000
Audit Services	7,000	0	0	0	0	0	0	7,000
Project Management	0	100,000	0	0	0	0	0	100,000
<b>Total Expenditures</b>	<b>541,000</b>	<b>9,408,500</b>	<b>2,402,065</b>	<b>1,004,153</b>	<b>1,615,745</b>	<b>700,000</b>	<b>2,292,000</b>	<b>17,963,463</b>
<b>Transfers</b>								
Transfers In	0	1,050,000	0	0	0	0	0	1,005,000
Transfers Out	0	0	65,000	0	0	0	940,000	1,005,000
Administrative Allocation	-145,119	109,398	20,628	3,643	7,201	0	4,249	0
<b>Total Transfers</b>	<b>-145,119</b>	<b>-895,602</b>	<b>85,628</b>	<b>3,643</b>	<b>7,201</b>	<b>0</b>	<b>944,249</b>	<b>0</b>
<b>TRANSFER TO RESERVES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL USE OF FUNDS</b>	<b>395,881</b>	<b>8,512,898</b>	<b>2,487,693</b>	<b>1,007,796</b>	<b>1,622,946</b>	<b>700,000</b>	<b>3,236,249</b>	<b>17,963,463</b>
<b>ENDING FUND BALANCE</b>	<b>10,734</b>	<b>676,722</b>	<b>1,672,613</b>	<b>9,574</b>	<b>1,187,944</b>	<b>575,502</b>	<b>4,678,929</b>	<b>8,812,018</b>
<b>RESERVE FUND BALANCE</b>	<b>43,346</b>	<b>131,863</b>	<b>0</b>	<b>0</b>	<b>200,903</b>	<b>0</b>	<b>0</b>	<b>376,112</b>
<b>NET INCREASE (DECREASE) IN FUND BALANCE</b>	<b>-23,857</b>	<b>-92,991</b>	<b>17,307</b>	<b>5,475</b>	<b>-182,509</b>	<b>-16,000</b>	<b>-611,249</b>	<b>-903,824</b>
<b>AS OF JUNE 30, 2011</b>								

## C/CAG Member Dues/Fees Highly Leveraged





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### 2011 - 2012 Goals

Construction of Smart Corridor project

Adoption of San Mateo County Comprehensive Bicycle and Pedestrian Plan

Coordinate with regional and local agencies on Sustainable Communities Strategy (SCS) and implementation of SB 375

State Legislative Advocacy

Implementation of the Environmental/ Transportation Pilot Program (\$4 Motor Vehicle Fee) and Measure M (\$10 Motor Vehicle Fee for Local Transportation Improvements in San Mateo County)

State/ Federal Transportation Funding, Allocation and Project Management

Transportation Fund for Clean Air (TFCA) Allocation and Management

Assist member agencies on Municipal Regional Stormwater Permit Management and compliance

Continue to coordinate Comprehensive Airport Land Use

Compatibility Plan (CLUP) Consistency Reviews for affected local agencies projects

Completion of San Francisco International Airport (SFO) Comprehensive Airport Land Use Compatibility Plan (CLUP)

Complete North Central San Mateo Community-Based Transportation Plan

Administration of Abandoned Vehicle Abatement Program

Implement San Mateo County Energy Watch

Implement San Mateo Countywide Safe Route to School program

Assist five cities in developing climate action plans using the C/CAG Climate Action Plan template and tool package

### Committees

Airport Land Use Committee

Bicycle and Pedestrian Advisory Committee (BPAC)

Congestion Management and Environmental Quality Committee (CMEQ)

Congestion Management Program Technical Advisory Committee (TAC)

Finance Committee

Legislative Committee

NPDES Technical Advisory Committee

Resource Management & Climate Protection Committee

Smart Corridor Stakeholders Committee

Countywide Transportation Plan Working Group

### C/CAG Officers:

Chair - Bob Grassilli (San Carlos)  
Vice Chairs - Carlos Romero (East Palo Alto), Brandt Grotte (San Mateo)  
Executive Director - Richard Napier  
Deputy Executive Director – Sandy Wong