C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS
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BOARD MEETING NOTICE

Meeting No. 178

DATE: Thursday, April 13, 2006

TIME: 6:00 P.M. Board Meeting

PLEASE NOTE DIFFERENT STARTING TIME FOR THIS MEETING!

PLACE: San Mateo County Transit District Office
1250 San Carlos Avenue, Second Floor Auditorium
San Carlos, CA

PARKING: Available adjacent to and behind building.
Please note the underground parking garage is no longer open.

PUBLIC TRANSIT: SamTrans Bus: Lines 261, 295, 297, 390, 391, 397, PX, KX.
CalTrain: San Carlos Station

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1.0 CALL TO ORDER/ ROLL CALL

2.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
Note: Public comment is limited to two minutes per speaker.

3.0 ANNOUNCEMENTS/ PRESENTATIONS

4.0 CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

4.1 Review and approval of the Minutes of Board Meeting No. 177 dated March 9, 2006. ACTION p. 1

4.2 Review and approval of Resolution 06-09 authorizing the C/CAG Chair to execute an amendment to the agreement with Design, Community & Environment to provide staffing support for the use of the PLACES^{3}S land use model for an additional amount of not to exceed $116,580. ACTION p. 7

4.3 Information on the Lifeline Transportation Program. INFORMATION p. 15

NOTE: All items on the Consent Agenda are approved/accepted by a majority vote. A request must be made at the beginning of the meeting to move any item from the Consent Agenda to the Regular Agenda.

555 COUNTY CENTER, 5TH FLOOR, REDWOOD CITY, CA 94063 PHONE: 650.599.1420 FAX: 650.361.8227

5.0 REGULAR AGENDA

6.0 COMMITTEE REPORTS

6.1 Committee Reports (oral reports).

6.2 Chairperson's Report.

7.0 EXECUTIVE DIRECTOR'S REPORT

8.0 COMMUNICATIONS - Information Only

9.0 MEMBER COMMUNICATIONS

10.0 ADJOURN

Next scheduled meeting: May 11, 2006 Regular Board Meeting

PUBLIC NOTICING: All notices of C/CAG Board and Committee meetings will be posted at San Mateo County Transit District Office, 1250 San Carlos Ave., San Carlos, CA.

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Nancy Blair at 650 599-1406, five working days prior to the meeting date.

If you have any questions about the C/CAG Board Agenda, please contact C/CAG Staff:

Executive Director: Richard Napier 650 599-1420 Administrative Assistant: Nancy Blair 650 599-1406

FUTURE MEETINGS

April 5, 2006	2020 Peninsula Gateway Corridor Study TAC - 2:00 P.M. - Menlo Park City Hall.
April 12, 2006	2020 Peninsula Gateway Corridor Study PAC - 4:00 P.M. - Menlo Park City Hall.
April 13, 2006	Legislative Committee - SamTrans 2nd Floor Auditorium - 5:00 P.M.
April 13, 2006	C/CAG Board - SamTrans 2nd Floor Auditorium - 6:00 P.M.
April 20, 2006	CMP Technical Advisory Committee - SamTrans 2nd Floor Auditorium - 1:15 P.M.
April 18, 2006	NPDES Technical Advisory Committee - South San Francisco - TBD - 10:00 A.M.
April 24, 2006	CMAQ Committee - San Mateo City Hall - Conference Room C - 3:00 P.M.
April 27, 2006	Bikeways and Pedestrian Advisory Committee - San Mateo City Hall - Conference Room C - 7:30 P.M.
May 1, 2006	Administrators' Advisory Committee - 555 County Center, 5th Floor, Redwood City - 8:00 A.M.

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Meeting No. 177
March 9, 2006

1.0 CALL TO ORDER/ROLL CALL

Chair Vreeland called the meeting to order at 7:00 p.m. Roll call was taken.

James Janz - Atherton
Phil Mathewson - Belmont (7:05)
Sepi Richardson - Brisbane
Rosalie O'Mahony - Burlingame
Joseph Silva - Colma
Judith Christensen - Daly City
Patricia Foster - East Palo Alto (7:07)
Linda Koelling - Foster City
Naomi Patridge - Half Moon Bay (7:22)
Tom Kasten - Hillsborough
Nicholas Jellins - Menlo Park
Jim Vreeland - Pacifica
Alicia Aguirre - Redwood City
Irene O'Connell - San Bruno
Bob Grassilli - San Carlos
Rose Jacobs-Gibson - County of San Mateo (7:20)
Deborah Gordon - Woodside

Absent:

Millbrae
Portola Valley
San Mateo
South San Francisco

Others:

Richard Napier, Executive Director - C/CAG
Nancy Blair, Administrative Assistant - C/CAG
Miruni Soosaipillai, C/CAG - Legal Counsel
Walter Martone, C/CAG - Staff
Geoff Kline, C/CAG - Staff
Sandy Wong, C/CAG - Staff
Brian Lee, San Mateo County - Public Works
Christine Maley-Gruber, Executive Director, Peninsula Congestion Relief Alliance
Pat Dixon, SMCTA - CAC
Jane Chambers, ACM, Daly City
Jerry Hill, County of San Mateo

ITEM 4.1

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Ray Razavi, South San Francisco - City Engineer
Matt Fabry, NPDES Staff
Corinne Goodrich, SamTrans
Robert Cronin, Menlo Park
Julia Bott, San Mateo County Parks and Recreation Foundation
Bill Dickenson, Belmont

2.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Board Member Kasten paid tribute to former Mayor Patrick Kelly, Hillsborough who passed on 3/7/06. Mr. Kelly was known for his significant contributions to his community and San Mateo County. While in office, Mr. Kelly was Chair of the City/County Association of Governments.

3.0 ANNOUNCEMENTS/ PRESENTATIONS

3.1 Housing Our People Effectively (HOPE) Presentation.

Supervisor Jerry Hill gave a presentation on the HOPE Vision, whose goal is to end Homelessness in San Mateo County. He urged the Cities and County to work together to achieve that goal.

3.2 Senior Mobility Presentation.

The San Mateo County Senior Mobility Action Plan is the work of a broad coalition of concerned entities in San Mateo County, with the leadership of the San Mateo County Transit District (SamTrans). The Plan is a joint effort to keep older people safe and connected to their communities as problems related to aging make it harder for them to get around.

Corinne Goodrich, SamTrans, provided a presentation on San Mateo County Senior Mobility Action Plan and answered questions.

4.0 CONSENT AGENDA.

Board Member O'Connell MOVED approval of Consent Items 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 4.7, 4.8, and 4.9. Board Member Jacobs-Gibson SECONDED. **MOTION CARRIED** 17-0 on all Items except Item 4.1. Item 4.1 passed 16-0-1 with Board Member Foster Abstaining.

4.1 Review and approval of the Minutes of Board Meeting No. 176 dated February 9, 2006.
APPROVED

4.2 Review and approval of Resolution 06-04 authorizing the adoption of the 2006-07 Expenditure Program for the Transportation Fund for Clean Air (TFCA) for San Mateo County. APPROVED

4.3 Review and approval of proposal for application and scoring of Surface Transportation Program (STP) projects. APPROVED

4.4 Review and approval of Resolution 06-06 authorizing a maximum of $40,000 to make enhancements to the Geographic Information System (GIS) to support the application and maintenance of a Countywide Bicycle Map. APPROVED

4.5 Review and approval of appointments to the Congestion Management Program Technical Advisory Committee (TAC). APPROVED

4.6 Review and approval of Resolution 06-05 authorizing the C/CAG Chair to execute an amendment to the Eisensberg, Olivieri, and Associates Inc. (EOA) contract in the amount of $36,900 for performing County-specific tasks to adapt the Bay Area Hydrology Model (BAHM) for use in San Mateo County. APPROVED

4.7 Authorize C/CAG staff to negotiate a one-year extension to the contract with Eisensberg, Oliveri, and Associates Inc. (EOA) to provide technical support for the San Mateo Countywide Stormwater Pollution Prevention Program (STOPPP) while the multi-year Request for Proposal is developed. APPROVED

4.8 Authorize C/CAG staff to negotiate a one-year extension to the contract with the San Mateo County Environmental Health Division to provide technical support for the San Mateo Countywide Stormwater Pollution Prevention Program (STOPPP) while the multi-year Request for Proposal is developed. APPROVED

4.9 Review and approval of Resolution 06-07 authorizing the extension of Half Moon Bay's TDA Article #3 project to construct bicycle lanes and sidewalks along Route 92 in the amount of $485,146 through June 30, 2007. APPROVED

Item 4.10 was removed from the Consent Calendar.

4.10 Review and approval of Resolution 06-08 expressing appreciation to Geoffrey C. Kline; P.E. for his dedicated service to the C/CAG Board of Directors. APPROVED

Several Members of the Board, and Supervisor Hill expressed their thanks and appreciation to Geoffrey C. Kline for his hard work and dedication to the C/CAG Board of Directors.

Geoff Kline thanked the Board for their recognition, and thanked his fellow C/CAG Staff members for their hard work and support over the years, Richard Napier, Nancy Blair, Walter Martone, and Sandy Wong.

Board Member Richardson MOVED to approve Item 4.1. Board Member Kasten SECONDED. **MOTIONED CARRIED** 17-0.

Chair Vreeland presented Geoff Kline with a copy of the adopted resolution and a plaque as a thank you for the years of dedicated service to C/CAG.

5.0 REGULAR AGENDA

5.1 Review and approval of C/CAG Legislative positions and Legislative update.
(A position may be taken on any legislation, including legislation not previously identified.)

The Legislative Committee is concerned about telecommunication bills that may potentially threaten the ability of local jurisdictions to maintain their franchises and what happens in their local communities. The Committee recommends assigning C/CAG's lobbyist in Sacramento, Advocation,

to monitor those communication bills. When appropriate, a position to be taken will be recommended to the C/CAG Board. APPROVED

Board Member O'Connell MOVED to approve the Committee's recommendation. Board Member Kasten SECONDED. **MOTION CARRIED** 17-0.

AB 707 concerns onetime authorization for vote by mail for the June ballot. The Committee recommends endorsing this bill for the June 2006 primary election **only**. APPROVED

Board Member Jacobs-Gibson MOVED to approve. Board Member O'Mahony SECONDED. **MOTION CARRIED** 15-0-2. Board Member Christensen and Board Member Foster Abstaining.

5.2 Update on the California Transportation Infrastructure Bond. INFORMATION

Richard Napier, Executive Director, gave a brief update. The likely compromise on project selection is that the Regions and CALTRANS would submit a project for the California Transportation Commission (CTC) approval.

5.3 Review and approval of C/CAG managing the Parks for the Future proceeds in accordance with the voter-approved program.

The San Mateo County Parks and Recreation Foundation is working on a Countywide Parks for the Future assessment. A formula has been worked out that is acceptable to the City Managers. To maximize the funds going to the parks there is a desire to minimize the administrative costs by having C/CAG administer the funds similar to the Abandoned Vehicle Abatement program. This concept has been brought to the Board for their conceptual approval.

Julia Bott, Parks for the Future, gave a brief summary and answered questions.

Board Member Richardson MOVED to approve Item 5.3. Board Member O'Connell SECONDED. **MOTIONED CARRIED** 17-0.

5.4 Adopted language of Bicycle and Pedestrian Advisory Committee (BPAC) Membership Policy. MODIFIED

Public speaker - Robert Cronin, BPAC Member, criticized the change to the BPAC Policy Membership that was passed at the February 9, 2006 meeting and asked that the Board reconsider their decision to not allow Public Employees to be a BPAC Member.

Board Member Patridge asked that this qualification be removed and put the policy back to the way it was.

Board Member Gordon MOVED that two bullets be removed from the BPAC Membership Policy. Removing these two bullets will make the policy similar to other C/CAG Membership policies. The bullets to be removed are:

- No more than half of the number of public member seats may be filled by persons employed by a public agency in San Mateo County.
- No public member should be a current public employee of a jurisdiction in San Mateo County. This new requirement will only apply to new applicants to BPAC and not existing members.

Board Member Jacobs-Gibson SECONDED. **MOTIONED CARRIED** 17-0.

5.5 Evaluation Process and Compensation Review of Executive Director. APPROVED

a- Review and approval of process for evaluation of the C/CAG Executive Director.

b- Review and approve contract with Bryce Consulting in an amount not to exceed $4,500 to conduct a compensation comparison analysis of the Executive Director Position.

It is recommended that Bryce Consulting be retained to develop a group of good comparisons for the Executive Director position. The intent is to find positions of reasonable comparability in terms of scope of functional and management responsibilities. A compensation survey of the selected positions will be conducted to establish parameters for compensation. The survey data will be used to determine an appropriate salary for the Executive Director based on results of the performance evaluation and the Executive Director's performance against objectives.

Board Member Jacobs-Gibson MOVED to approve Item 5.5. Board Member Christensen SECONDED. **MOTIONED CARRIED** 17-0.

5.6 Review and approval of an appointment to the Congestion Management and Air Quality Committee (CMAQ). APPROVED

Board Member Mathewson MOVED to appoint Bill Dickenson, Belmont, to the CMAQ Committee. Board Member Grassilli SECONDED. **MOTIONED CARRIED** 17-0.

5.7 Consideration of an appointment to the Peninsula 2020 Policy Advisory Committee. INFORMATION

This position is normally held by a Board Member and not a Board Alternate. A recruitment will be done for the position with the candidates brought forward for selection at a future meeting.

5.8 Election of a Chairperson and two C/CAG Vice Chairpersons. APPROVED

There is one nomination for Chair, James Vreeland.

There are three nominations for Vice Chair, Deborah Gordon, Nicholas Jellins, and Tom Kasten.

Due to commitments, Board Member Kasten withdrew his name from the nominations.

Board Member Kasten MOVED to elect Jim Vreeland as Chair. Board Member Jacobs-Gibson SECONDED. **MOTIONED CARRIED** 17-0.

Board Member Jacobs-Gibson MOVED to elect both Vice Chairs, Deborah Gordon and Nicholas Jellins. Board Member O'Connell SECONDED. **MOTIONED CARRIED** 17-0.

6.0 COMMITTEE REPORTS

6.1 Committee Reports (oral reports).

None.

6.2 Chairperson's Report.

Chair Vreeland thanked the Board for their confidence and support in electing him as Chair.

7.0 EXECUTIVE DIRECTOR'S REPORT

Noted that the year-to-date February Management Finance Report has been distributed to the Members.

8.0 COMMUNICATIONS - Information Only

None.

9.0 MEMBER COMMUNICATIONS

None.

10.0 ADJOURN

Meeting adjourned at 9:26 in memory of Patrick Kelly former C/CAG Chair/ Board Member and Mayor/ Council Member of Hillsborough.

C/CAG AGENDA REPORT

Date: April 13, 2006

To: City/County Association of Governments Board of Directors

From: Richard Napier, Executive Director

Subject: REVIEW AND APPROVAL OF RESOLUTION 06-09 AUTHORIZING THE C/CAG CHAIR TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH DESIGN, COMMUNITY & ENVIRONMENT TO PROVIDE STAFFING SUPPORT FOR THE USE OF THE PLACES^{3}S LAND USE MODEL FOR AN ADDITIONAL AMOUNT OF NOT TO EXCEED $116,580

(For further information or questions contact Richard Napier at 599-1420, Walter Martone at 599-1465, or Mark Duino at 363-1855)

RECOMMENDATION

That the C/CAG Board approve Resolution 06-09 authorizing the C/CAG Chair to execute an amendment to the agreement with Design, Community and Environment (DC & E) to provide staffing support for the use of the PLACES^{3}S Land Use Model (the Model).

FISCAL IMPACT

The initial cost to C/CAG to modify the Model was $75,000. The purpose of this amendment is to incorporate the work scope and the cost for technical support to operate the Model at the meetings with the local jurisdictions. This added amount will be $116,580.

SOURCE OF FUNDS

These funds will be derived from Federal SAFETEA-LU Planning Grants and C/CAG Member Assessments.

BACKGROUND/DISCUSSION

On November 10, 2005 the C/CAG Board adopted a comprehensive program to provide incentives and planning assistance for the fourteen jurisdictions along the El Camino Real Corridor to develop land use and transportation plans. The purpose of these plans is to create a twenty-year vision of the Corridor that includes increased affordable housing, a vibrant commercial district, an effective transportation network, and improved amenities for bicycles and pedestrians. This would all be done using a bottoms up process that supports and encourages the unique character of each community's segment of the El Camino Real.

ITEM 4.2

C/CAG's program will directly tie into other efforts being undertaken by the San Mateo County Transit District (Samtrans), the Association of Bay Area Governments (ABAG), the Metropolitan Transportation Commission (MTC), the Bay Area Air Quality Management District (BAAQMD), the California Department of Transportation (Caltrans), and others.

As part of the action taken by C/CAG on November 10th, the Board approved the execution of an agreement with Design, Community & Environment to make modifications to the Model in order to help local jurisdictions review existing land uses and project the impacts of new development patterns. Staff also reported at that time that after the Model enhancements were completed, an amendment to the agreement with DC & E would be negotiated to provide technical assistance in the operation of the Model at the various workshops with the Cities/County, to train C/CAG Staff on the use of the Model, and to develop a Summary Final Report. It was estimated at that time that the added cost would be approximately $100,000. The actual budget that has been included in this amendment is for $116,850. In addition to the workshops being planned for the local jurisdictions, staff had added a workshop with the business community to solicit their input and ideas.

ATTACHMENTS

1. Resolution 06-09
2. Amendment to the agreement with Design, Community and Environment

RESOLUTION 06-09

* * * * * * * * * * * *

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG) AUTHORIZING THE C/CAG CHAIR TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH DESIGN, COMMUNITY & ENVIRONMENT TO PROVIDE STAFFING SUPPORT FOR THE USE OF THE PLACES3S LAND USE MODEL FOR AN ADDITIONAL AMOUNT OF NOT TO EXCEED $116,580.

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, C/CAG is the designated Congestion Management Agency responsible for the development and implementation of the Congestion Management Program for San Mateo County; and

WHEREAS, C/CAG has decided to work with the local jurisdictions along the El Camino Real Corridor to develop a comprehensive land use and transportation plan; and

WHEREAS, on November 10, 2005 C/CAG entered into an agreement with Design, Community & Environment to modify the PLACES^{3}S Land Use Model (the Model) for use in this project; and

WHEREAS, C/CAG desires to have Design, Community & Environment provide technical assistance in the operation of the Model at the workshops with local jurisdictions and the business community.

NOW, THEREFORE, BE IT RESOLVED that the Chair the Board of Directors of C/CAG is hereby authorized and directed to execute an amendment to the agreement with Design, Community & Environment not to exceed an additive amount of $116,850 for and on behalf of C/CAG, subject to approval as to form by C/CAG Legal Counsel. In accordance with C/CAG established policy, the Chair may administratively authorize up to an additional 5% of the total contract amount in the event that there are unforeseen costs associated with the project.

PASSED, APPROVED, AND ADOPTED THIS 13TH DAY OF APRIL 2006.

_____

James M. Vreeland Jr., Chair

AMENDMENT TO THE AGREEMENT BETWEEN THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AND DESIGN, COMMUNITY & ENVIRONMENT

WHEREAS, the City/County Association of Governments for San Mateo County (hereinafter referred to as C/CAG) has entered into an agreement for services with Design, Community & Environment (hereinafter referred to as Consultant) on November 10, 2005; and

WHEREAS, additional assistance in operating the Model, as defined in the attached Scope of Work (Exhibit A) is desired, and an additional $116,850 is required to complete said work; and

WHEREAS, Consultant has reviewed and accepted this amendment;

IT IS HEREBY AGREED by the C/CAG Chair and Consultant that:

1. The added funding provided by C/CAG under this amendment will be up to a maximum amount of one hundred and sixteen thousand eight hundred and fifty dollars ($116,850), thereby making the new total maximum contract amount one hundred ninety-one thousand eight hundred and fifty dollars ($191,850);

2. The additional services to be performed under this amendment are incorporated in Exhibit A. All other provisions of the original agreement between C/CAG and Consultant dated November 10, 2005 shall remain in full force and effect; and

3. Payment for services under this amendment shall be on a time and materials basis, and the services shall be performed only upon the request of C/CAG staff after review of specific work plans for individual tasks; and

4. This amendment to the agreement shall take effect upon signature by both parties.

For C/CAG Chair:

_____
James M. Vreeland Jr., Chair

Date:_____

For Consultant:

_____
Signature

By: David Early, Founding Principal

Date:_____

Approved as to form:

_____
Miruni Soosaipillai, C/CAG Legal Counsel

EXHIBIT A

Re: El Camino Corridor Smart Growth Vision Using PLACE3S

Task C. Workshops with Study Corridor Representatives

Once we are satisfied with the functioning and output of the model, DC&E will work with C/CAG staff to run the model at workshops with city representatives. DC&E will assist with the preparation of presentation materials including an overview Powerpoint presentation, the PLACE^{3}S land use types menu, the Place Types Manual that includes snapshots of representative locations in San Mateo County, and descriptions of the indicators to be analyzed. DC&E will lead and facilitate the meetings and focus each presentation on both the corridor in its entirety and the relevant municipality's portion of the corridor.

DC&E estimates that each workshop can be completed in two to three hours, following this general format:

- Greetings and Introductions
- Overview Powerpoint presentation
- PLACE^{3}S Model Exercise
- Questions, Answers, Next Steps

We will refine the workshop schedule with C/CAG prior to our first workshop. After each workshop, DC&E will incorporate feedback from the meetings into subsequent model runs, if necessary, and document all comments in a summary report.

Task D. Project Summary Report

DC&E will summarize all stages of the project in a complete report that includes project goals, a description of the PLACE^{3}S model and data inputs, methodology, a summary of feedback from the workshops, preliminary conclusions, and suggestions for further study and application of the findings. The report will include detailed maps of the study corridor, community-specific maps, and graphs and charts generated from PLACE^{3}S during our meetings with city representatives. A central feature of the report will be a summarization of the data generated from the model and an analysis of its utility for smart growth efforts in the El Camino corridor.

I Project Schedule

DC&E anticipates that the project can be completed over a one-year period, beginning in May 2006.

II Costs

Costs for the scope of services under this amendment as previously described would be up to a maximum of $116,580 as detailed in the attached table.

Design, Community & Environment
C/CAG Smart Growth Workshops
Cost Estimate

Hours per Task	Early	Kos	Holland	Graphics	Clerical	Labor Cost Per Task	Early	Kos	Holland	Graphics	Clerical
C. City Council Workshops	131	582	48	80	16	**107,080**	**26,200**	**69,840**	**3,600**	**6,400**	**1,040**
1. Workshop Preparation	*40*	*240*	*32*	*40*	*16*						
2. Workshop Attendance	*75*	*150*									
3. Workshop Follow-Up/ Reporting	*16*	*192*	*16*	*40*							
D. Final Report	8	48	8	16	4	**9,500**	**1,600**	**5,760**	**600**	**1,280**	**260**
Total Hours	**139**	**630**	**56**	**96**	**20**						
Billing Rate	$200	$120	$75	$80	$65						
Labor Cost	$27,800	$75,600	$4,200	$7,680	$1,300						
Total Firm Labor Cost					$116,580						

C/CAG AGENDA REPORT

Date: April 13, 2006

To: C/CAG Board of Directors

From: Richard Napier, Executive Director

Subject: INFORMATION ON THE LIFELINE TRANSPORTATION PROGRAM

(For further information please contact Tom Madalena at 650-363-1867)

RECOMMENDATION

This is an informational item and no action is to be taken.

FISCAL IMPACT

This program will have approximately $1,294,540 available for San Mateo County through fiscal year 2007-08. Grant minimums and maximums are set at $50,000 and $250,000 respectively. All unused funds will be returned to the program for use in a later cycle.

SOURCE OF FUNDS

The State and Federal funding sources include State Transit Assistance (STA), Congestion Mitigation and Air Quality (CMAQ) Improvement Program, and Job Access and Reverse Commute (JARC) funds.

BACKGROUND/DISCUSSION

This is a Metropolitan Transportation Commission (MTC) program that C/CAG will administer for San Mateo County. The purpose of the program is to fund community-based transportation projects that improve the mobility of low-income residents. The call for projects was issued on March 1, 2006 and applications and information are available on the C/CAG website. Applications are due by 5:00 pm on Friday April 28, 2006. Government and transportation agencies are encouraged to apply. Non-profit organizations are encouraged to partner with an appropriate agency that is eligible to receive the funds. Projects must target and serve low-income communities in San Mateo County. Additionally, projects must be deliverable and the project sponsor must possess the ability to effectively reach the low-income communities in need.

ATTACHMENT

Attachment A – Lifeline Transportation Program Funds/Examples of Eligible Projects

ITEM 4.3

ATTACHMENT A
Lifeline Transportation Program Funds/ Examples of Eligible Projects

The following chart provides a brief overview of potential projects that may be funded with Lifeline Transportation Program funds. It is not intended as a definitive interpretation of eligible use of program funds; rather, each application will be reviewed on a case-by-case basis to ensure its applicability/eligibility for program funds.

Potential Project	**JARC (Employment Related)**	**STA**	**CMAQ (Air Quality Related)**
New Fixed Route	Yes	Yes	Yes—must demonstrate air quality benefits, limited to 3 years
Service Expansion	Yes	Yes	Yes—must demonstrate air quality benefits, limited to 3 years
Continue existing Fixed Route Service	Yes	Yes	No
Restore previously discontinued fixed route service	Yes	Yes	No
New Bike Path	Yes	No	Yes
Pedestrian improvements	Yes	No	Yes
Purchase public transit vehicles	Yes	Yes	Yes, if for new service
Purchase of vehicles for use by entity other than public transit provider (vans, buses)	Yes, if otherwise eligible recipient of JARC funds	Yes, if available for use by general public	No
Fund auto loans, auto education programs, auto repair programs	Yes	No	No
New shuttle service	Yes	Yes, if available for use by general public	Yes
Taxi voucher/Guaranteed ride home programs	Yes	Yes, if available for use by general public	No
Carpool/vanpool programs	Yes	No	Yes
Purchase of technology (i.e. GPS, other ITS applications)	Yes	Yes	Yes
Purchase of other capital projects such as bus benches, shelters	Yes	Yes	Yes
Potential Project	**JARC (Employment Related)**	**STA**	**CMAQ (Air Quality Related)**
Mobility Manager (staff to coordinate social service transportation programs)	Yes	No	Possibly
Transit Subsidy	May be used for purchase of transit vouchers by appropriate agencies for welfare recipients and low-income individuals, May not be used to fund purchase of individual transit passes	Limited application subject to statutory requirements.	If part of "Spare the Air" Campaign

C/CAG

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SPECIAL MEETING NOTICE

BOARD RETREAT

Meeting No. 179

DATE: Thursday, April 13, 2006

TIME: 6:00 P.M. or after conclusion of Regular Board Meeting - Dinner Provided

NOTE REVISED STARTING TIME

PLACE: San Mateo County Transit District Office
1250 San Carlos Avenue Second Floor Auditorium
San Carlos, CA

PARKING: Available adjacent to and behind building
Please note the underground parking garage is no longer open.

PUBLIC TRANSIT: SamTrans Bus: Lines 261, 295, 390, 391, TX, PX, KX.
CalTrain: San Carlos Station

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i. Dinner (6:15-6:45 PM)

RETREAT AGENDA

1.0 Call to Order/ Roll Call

2.0 Public Comments

3.0 Introductions (6:45-6:50 PM)

4.0 Coordinating on the Next Housing Element Update (6:50-7:40 PM)

A. Countywide Housing Strategy utilizing common housing data.
B. Regional Housing Needs Allocation - Sub-regional delegation process.
C. Discussion of Future Options/ Risk.

555 COUNTY CENTER, 5TH FLOOR, REDWOOD CITY, CA 94063 PHONE:650.599.1420 FAX: 650.361.8227

6.0 C/CAG Board Member Role (8:30-8:55 PM)

A. Review of Board Member role.
B. Staff function to enhance Board Member effectiveness.
C. C/CAG program Board Member decisions.

Presentation: (8:30-8:40) Jim Vreeland/ Richard Napier

Questions:

What are the expectations of a Board Member?

What are the expectations of staff?

What can staff do to enhance Board Member effectiveness?

What direction/ decisions does each program need from the Board?

Board Discussion of Priorities (8:40-8:55 PM) C/CAG Board

7.0 Conclusion (8:55-9:00 PM) James Vreeland

8.0 ADJOURN

Next scheduled meeting: May 11, 2006 Regular Board Meeting