C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

AGENDA

The next meeting of the
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)
will be as follows.

Date: Thursday, March 22, 2007
7:00 p.m. to 9:30 p.m.
Place: San Mateo City Hall
330 West 20th Avenue
San Mateo, California
Conference Room C (across from Council Chambers)

PLEASE NOTE SPECIAL START TIME AT 7:00 PM

PLEASE CALL TOM MADALENA (599-1460) IF YOU ARE UNABLE TO ATTEND.

1.	Call To Order.	Action (Alfano)		7:00 p.m. (5 mins)
2.	Public Comment On Items Not On The Agenda.	Presentations are limited to 3 mins per speaker.		7:05 p.m. (5 mins)
3.	Minutes of March 1, 2007 Meeting.	Action (Alfano)	Pages 1-2	7:10 p.m. (5 mins)
4.	TDA Article 3 FY08 Candidate Project Scoring and Ranking	Action (Hoang)	Page 3-9	7:15 p.m. (1.75 hours)
5.	Member Communications	Information (Alfano)		9:00 p.m. (15 mins)
6.	Adjournment	Action (Alfano)		9:15 p.m. (5 mins)

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NOTE: All items appearing on the agenda are subject to action by the Committee. Actions recommended by staff are subject to change by the Committee.

Other enclosures/Correspondence

- None.

If you have any questions regarding the C/CAG Bicycle and Pedestrian Advisory Committee Meeting Agenda, please contact Richard Napier at 650-599-1420 or Tom Madalena at 599-1460.

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Nancy Blair at 650 599-1406, five working days prior to the meeting date.

The following BPAC meeting will be held on Thursday April 26th, 2007.

Bicycle and Pedestrian Advisory Committee (BPAC)
Meeting Minutes
March 1, 2007

1. Call to Order.

Chair Alfano called the Bicycle and Pedestrian Advisory Committee (BPAC) meeting to order at 6:05 p.m. A quorum was achieved.

Members Attending:
Cathy Baylock, Maureen Brooks, Robert Cronin, Karyl Matsumoto, Matt Grocott, Mike Harding, Marc Hershman, Judi Mosqueda, Julie Lancelle, Naomi Patridge, and Cory Roay.

Staff/Guests Attending:
Sandy Wong, John Hoang, Tom Madalena, Augustine Chou, Jane Gomery, Bennett Chun, Sean Charpentier, Peter Gleichenhous, Mo Sharma, Shirley Chan, Randy Breault, Mike Blondino, M. Manakin, Rich Angulo, Dave Holland, Paul Nagengast, Peter Callander, Sharon Ranals, Fernando Bravo, Gary Heap, Tom Farrankop, Joe LoCoco, Gil Tourel

2. Public Comment On Items Not On The Agenda.

None.

3. Minutes of the September 28, 2006 meeting.

Motion: Member Baylock moved/member Lancelle seconded approval of the January 25, 2007 minutes. Motion carried.

4. TDA Article 3 FY08 Candidate Project Presentations

Representatives from the following jurisdictions gave ten-minute presentations on the candidate projects submitted for the FY08 TDA Article 3 Program.

Belmont
Brisbane
Burlingame
Daly City
East Palo Alto
Half Moon Bay
Menlo Park
City of San Mateo
County of San Mateo – Parks
County of San Mateo – Public Works
South San Francisco

5. Member Communications

Member Baylock requested to have scores provided where possible on the TDA Article 3 scoring sheet and to have that scoring sheet emailed to the BPAC. Member Harding requested to have members of a local bike group added to the Bike Map Subcommittee. Staff is to provide a better base map as well as extra copies of the current map to member Harding to give to others for review. The next BPAC meeting scheduled for March 22, 2007 is to have an early start time of 7:00 pm.

6. Adjournment

The meeting was adjourned at 8:55 pm.

C/CAG AGENDA REPORT

Date: March 22, 2007

To: Bicycle and Pedestrian Advisory Committee

From: John Hoang

Subject: TDA Article 3 FY08 Candidate Project Scoring and Ranking

(For further information contact John Hoang at 363-4105)

RECOMMENDATION

That the Bicycle and Pedestrian Advisory Committee receive score and rank the proposed projects for the FY2007/08 Development Act (TDA) Article 3 Program.

FISCAL IMPACT

TDA Article 3 Bicycle and Pedestrian project funding cycle for FY 2007-08 is estimated to be $1,698,689.

SOURCE OF FUNDS

TDA Article 3 funds are derived from a portion of the California State sales tax on a percentage of retail sales.

BACKGROUND/DISCUSSION

A call for project was issued on November 10, 2006, requesting local jurisdictions to submit applications for bicycle and pedestrian related projects. A total of 20 project applications were received from 10 different jurisdictions. All proposed projects have met the project screening criteria.

The BPAC completed field visits to a number of projects sites on February 10, 2007. Project sponsors presented their respective projects at the March 1, 2007 BPAC meeting. Per that meeting, the following changes to the project fund request are as follows:

- City of Brisbane –$1,000,000 for the Bayshore Corridor N/S Bikeway project
- City of Burlingame –$25,387 for the California Drive shared lane project
- City of Burlingame –$50,467 for the Howard Ave. Bike Lane project
- City of Burlingame - $40,000 for the Broadway/Paloma Ave intersection

BPAC members will be scoring the 20 project applications. BPAC members were provided scoring sheets (attached). A Scoring Matrix (MS Excel) was also provided electronically. At the direction of the BPAC, staff assigned points for the sections with objective scoring criteria, which includes the following.

- Section II.b: Right-of-Way Certification
- Section II.c: Permits/Agreements obtained

- Section II.d: Project design completed
- Section III.c: Cost sharing

The respective points are represented on the attached updated Scoring Matrix. Point assignments will be reviewed and confirmed by the BPAC. For the point assignments, boxes with a "?" indicates that the score will be assigned pending verification by staff and/or final determination by the BPAC.

At the March 22nd meeting, BPAC members will have opportunities to discuss the projects and will provide their respective scores for tallying and ranking. Final project recommendations and selections will be made.

ATTACHMENTS

- List of Project Applications (with updated $ requested)
- TDA Article 3 Scoring Sheet
- Project Scoring Matrix (as of 3/15/07)

TDA ARTICLE 3 FY08 - PROJECT APPLICATIONS

Updated March 5, 2007

No	Jurisdiction	Project Description	$ Requested	Location
1	Belmont	Install ADA Compliant Curb Ramps	$ 79,000	Various locations (Alameda De Las Pulgas/Raston Av & /Carlmont Dr, Carlmont Dr/Merry Moppet, etc)
2	Brisbane*	Bayshore Corridor North-South Bikeway Project (Class II)	$ 1,000,000	Bayshore Blvd (from SSF City limit to Daly City city limit)
3	Brisbane	City of Brisbane Bicycle and Pedestrian Master Plan	$ 75,000	
4	Burlingame	California Drive: Shared-Lane Bike Route (Class III)	$ 25,387	California Dr (Burlingame Ave and Murchison Dr)
5	Burlingame*	Howard Avenue Bike Lane (Class II)	$ 50,467	Howard Av (California Dr and Humboldt Rd)
6	Burlingame*	In-Pavement Illuminated Crosswalk System at Broadway & Paloma	$ 40,000	Broadway Ave/Paloma Ave intersection
7	Daly City*	John Daly Blvd Pestrian/Bicycle Path Lighting Improvements	$ 150,000	Poncetta Dr to Park Plaza Dr, Lake Merced Blvd to Ashland Dr
8	Daly City*	Soutgate Avenue Bike Lanes (Class II & III)	$ 100,000	Southgate Ave (Crestwood Dr to Westmoor Ave), Westmoor Av (Southgate Av to Westmoor HS), etc
9	Daly City	Traffic Accessibility Modifications (Audible and Countdown)	$ 40,000	Various locations, 18 signalized intersections
10	East Palo Alto	Comprehensive Bicycle and Pedestrian Master Plan	$ 150,000	Various (Woodland Av, 101 POC, O'Connor St, Bay Rd)
11	Half Moon Bay*	Highway 1 Bicycle Trail Project - Class I	$ 500,000	Hwy 1 from Hwy 92 to Grand Blvd
12	Menlo Park	Citywide Bikeway Wayfinding Signage & Class III Bike Lanes installation	$ 25,000	Various (Chaucer/Pope/Gilbert, O'Connor St, Menalto/Woodland/Durham bike routes)
13	Menlo Park	Install Video Detection Systems for Bicycles at Intersections	$ 110,000	Laurel St @ Oak Grove Ave, Willow Rd @ Coleman Ave, Willow Rd @ Gilbert Ave
14	San Mateo	Downtown Bicycle Racks and Parking Signage	$ 25,000	Various locations around downtown area
15	San Mateo	Pedestrian Countdown Signal Heads (PCSH)	$ 96,000	Various locations, 40 signalized intersections
16	San Mateo County Parks*	Crystal Springs Regional Trail Design/Construction Documents	$ 105,000	1 Mile segment of Hwy 92 from Skyline Blvd (Hwy 35) to Canada Rd
17	San Mateo County PW*	Bicycle Improvements on Westborough Blvd (slurry seal)	$ 72,000	Westborough Blvd (Junipero Serra Blvd to Camaritas Ave)
18	South San Francisco*	Bikeway Connections and Kiosk	$ 25,738	Huntington Ave Trail Head
19	South San Francisco	Bicycle Route Signage	$ 40,000	Various locations
20	South San Francisco*	Bay Trail Reconstruct and Widening of Multi-use Pathway	$ 125,000	Michele Ct to Haskins Way (East of Hwy 101)
		TOTAL AMOUNT REQUESTED	$ 2,833,592	
* Selected for Site Visits (revised 2/8/07)				
Red	Values updated as of March 5, 2007			

C/CAG Bicycle and Pedestrian Advisory Committee
TDA Article 3 Scoring Sheet

AGENCY:	RATER:
PROJECT:	

I. PROJECT SCREENING	
a. Meets applicable CALTRANS standards	Yes ☐ No ☐ (No disqualifies project)
b. CEQA approval	Yes ☐ No ☐ (No disqualifies project)

	Scale	Max Points	Points Assigned
II. STATE OF READINESS			
a. Clear and complete proposal	0 or 3 (A zero score disqualifies project.)	3	
b. Right-of-Way Certification	0 – No 4 – Yes (Completed or Not Needed)	4	
c. Permits/Agreements obtained	0 – No 4 - Yes	4	
d. Project design completed	0 – No 4 - Yes	4	
	Subtotal	15	
III. COMMUNITY SUPPORT			
a. Is a "priority project" on the C/CAG adopted Comprehensive bicycle Route Plan or an equal Pedestrian Plan.	0 – None 5 – Local Project 10 – C/CAG Project	10	
b. Local BPAC approval AND/OR Support from other organizations	0 – No Support 3 5 – General Support 7 10 – Strong Support	10	
c. Cost Sharing (Local Match as % of total requested funds)	0 – 0% match 2 – 10% match 4 – 20% match 6 – 30% match 8 – 40% match 10 – 50% match	10	
	Subtotal	30	

IV. MEETS PROGRAM OBJECTIVES			
a. Eliminates or mitigates an identified problem area on a route that would otherwise provide relatively safe and direct bicycle or pedestrian travel.	0 to 10	10	
b. Bicycle and Pedestrian 1. Does the project provide access to or bicycle parking in high use activity centers? (Bicycle only) OR 2. Does the project provide access to recognized pedestrian facilities in high use activity centers? (Pedestrian only)	0 – No 5 - Yes	5	
c. Does the project provide for the improvement of bicycle or pedestrian commute use?	0 to 5	5	
d. Does the project provide connection to and continuity of more significant routes?	0 to 5	5	
e. Is the project included in a County or city facilities plan or circulation element of a general plan? OR Is it consistent with the C/CAG Comprehensive Bicycle Route Plan or an equal Pedestrian Plan?	0 to 5	5	
f. Is there demonstrated local support?	0 – None 2 – Little 3 – Moderate 5 - Strong	5	
	Subtotal	35	
V. SAFETY			
Improves Safety	0 – None 5 – Little 10 – Moderate 15 – Substantial 20 - Significant	20	

TOTAL SCORE	100	

TDA ARTICLE 3 FY08
Project Scoring

					Scoring Sections																
					I.a	I.b	II.a	II.b	II.c	II.d	III.a	III.b	III.c	IV.a	IV.b	IV.c	IV.d	IV.e	IV.f	V	Total
					Max Score																
No.	Jurisdiction	Project Description	Location	$ Request	Y/N	Y/N	3	4	4	4	10	10	10	10	5	5	5	5	5	20	100
1	Belmont	Install ADA Compliant Curb Ramps	Various locations (Alameda De Las Pulgas/Raston Av & /Carlmont Dr, Carlmont Dr/Merry Moppet, etc)	$ 79,000	Y	Y		4	0	2			10								
2	Brisbane*	Bayshore Corridor North-South Bikeway Project (Class II)	Bayshore Blvd (from SSF City limit to Daly City city limit)	$ 1,000,000	Y	Y		4	4	3			3								
3	Brisbane	City of Brisbane Bicycle and Pedestrian Master Plan		$ 75,000	Y	N/A		4	4	4			2								
4	Burlingame	California Drive: Shared-Lane Bike Route (Class III)	California Dr (Burlingame Ave and Murchison Dr)	$ 25,387	Y	Y		4	4	4			10								
5	Burlingame*	Howard Avenue Bike Lane (Class II)	Howard Av (California Dr and Humboldt Rd)	$ 50,467	Y	Y		4	4	4			10								
6	Burlingame*	In-Pavement Illuminated Crosswalk System at Broadway & Paloma	Broadway Ave/Paloma Ave intersection	$ 40,000	Y	Y		4	4	3			10								
7	Daly City*	John Daly Blvd Pestrian/Bicycle Path Lighting Improvements	Poncetta Dr to Park Plaza Dr, Lake Merced Blvd to Ashland Dr	$ 150,000	Y	Y		4	4	1			7								
8	Daly City*	Soutgate Avenue Bike Lanes (Class II & III)	Southgate Ave (Crestwood Dr to Westmoor Ave), Westmoor Av (Southgate Av to Westmoor HS), etc	$ 100,000	Y	Y		4	4	4			8								
9	Daly City	Traffic Accessibility Modifications (Audible and Countdown)	Various locations, 18 signalized intersections	$ 40,000	Y	Y		4	4	4			10								
10	East Palo Alto	Comprehensive Bicycle and Pedestrian Master Plan	Various (Woodland Av, 101 POC, O'Connor St, Bay Rd)	$ 150,000	Y	N/A		4	4	4			4								
11	Half Moon Bay*	Highway 1 Bicycle Trail Project - Class I	Hwy 1 from Hwy 92 to Grand Blvd	$ 500,000	Y	Y		4	4	?			4								
12	Menlo Park	Citywide Bikeway Wayfinding Signage & Class III Bike Lanes installation	Various (Chaucer/Pope/Gilbert, O'Connor St, Menalto/Woodland/Durham bike routes)	$ 25,000	Y	Y		4	4	4			4								
13	Menlo Park	Install Video Detection Systems for Bicycles at Intersections	Laurel St @ Oak Grove Ave, Willow Rd @ Coleman Ave, Willow Rd @ Gilbert Ave	$ 110,000	Y	Y		4	4	4			4								
14	San Mateo	Downtown Bicycle Racks and Parking Signage	Various locations around downtown area	$ 25,000	Y	Y		4	4	4			2								
15	San Mateo	Pedestrian Countdown Signal Heads (PCSH)	Various locations, 40 signalized intersections	$ 96,000	Y	Y		4	4	4			2								

TDA ARTICLE 3 FY08
Project Scoring

No	Jurisdiction	Project Description	Location	$ Request	Scoring Sections																
					I.a	I.b	II.a	II.b	II.c	II.d	III.a	III.b	III.c	IV.a	IV.b	IV.c	IV.d	IV.e	IV.f	V	Total
					Max Score																
					Y/N	Y/N	3	4	4	4	10	10	10	10	5	5	5	5	5	20	100
16	San Mateo County Parks*	Crystal Springs Regional Trail Design/Construction Documents	1 Mile segment of Hwy 92 from Skyline Blvd (Hwy 35) to Canada Rd	$ 105,000	Y	Y		4	4	4			5								
17	San Mateo County PW*	Bicycle Improvements on Westborough Blvd (slurry seal)	Westborough Blvd (Junipero Serra Blvd to Camaritas Ave)	$ 72,000	Y	Y		4	4	2			0								
18	South San Francisco*	Bikeway Connections and Kiosk	Huntington Ave Trail Head	$ 25,738	Y	Y		4	4	?			10								
19	South San Francisco	Bicycle Route Signage	Various locations	$ 40,000	Y	Y		4	4	4			10								
20	South San Francisco*	Bay Trail Reconstruct and Widening of Multi-use Pathway	Michele Ct to Haskins Way (East of Hwy 101)	$ 125,000	Y	Y		4	4	0			10								
		TOTAL AMOUNT REQUESTED		$ 2,833,592																	

Available for FY08 $ 1,698,689

* Selected for Site Visits (revised 2/8/07)
Red Values updated as of March 5, 2007
? To be completed pending verification
Updated 3/12/07

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